

## **Notification of Pre-Retirement Reduction in Workload**

Per Article 28 of the SEA/CTA/NEA contract, “a unit member may reduce his/her workload prior to retirement from full-time duties and receive the same credit toward retirement he/she would have received if he/she were employed on a full-time basis.”

This program is open to current **certificated employees** who meet the following requirements:

- a) Must have attained the age of fifty-five (55) years prior to the effective date of the school year in which participation begins.
- b) Must have been employed as a FULL-TIME certificated employee for at least ten (10) years, of which the last five (5) years were in FULL-TIME employment in the District.
- c) Must have five consecutive, full-time years without a break in service immediately preceding the reduced workload request.

If you are interested in participating in this program during the **2017-18 school year**, please contact Michele Mabry at (619)691-5532 or [michele.mabry@sweetwaterschools.org](mailto:michele.mabry@sweetwaterschools.org) for application details. Completed applications will need to be submitted by, or before, May 1, 2017.