



**PLEASE POST**

**HUMAN RESOURCE SERVICES DIVISION**

**Date:** January 16, 2018

**M E M O R A N D U M**

**To:** Certificated Applicants only

**From:** Director of Human Resources *WCS*

**Re:** Temporary Certificated Vacancies for Adult School Sites for Spring 2017 School Year

**Deadline date for this vacancy is Wednesday, January 24, 2018 at 4:30 p.m. unless otherwise noted.**

Certificated employees qualified and interested in being considered for the positions indicated below should complete Certificated Application for a Posted Position, Form No. 8029-A, which is available in the Human Resources Service Division and can be printed from the district website.

<u>Site</u>	<u>Subject(s)</u>	<u>Special Qualifications/ Description</u>	<u>Position Number</u>
Montgomery Adult School	Basic Writing – Beginning Basic Writing - Intermediate High School Equivalency <b>(HSE Multilevel)</b>  <b>Effective Date 2/1/2018 through 6/1/2018</b>	Adult Education Teacher 18 hours per week Monday – Thursday 8:00 am – 9:30 am 9:30 am – 11:00 am 11:15 am – 12:45 pm	<b>MOA-AD18-011</b>

**CREDENTIAL:** Valid or eligible for Adult Education Elementary and Secondary Basic Skills (ESBS) or valid Single Subject or Multiple Subject Credential.

**REQUIREMENTS:** Applicants must have experience in the specific content areas, teaching experience in Adult School setting is preferred. Additionally, the position requires cultural sensitivity, good classroom management skills, and the ability to motivate students.

You may contact Kevin McClelland or Nur Abdullah at (619) 600-3800 for further information. If interested in the listed vacancy, please submit the application form AD-92 directly to **Human Resources (Attn: Credentials Specialist)**. The site also has the AD-92 forms.

<u>Site</u>	<u>Subject(s)</u>	<u>Special Qualifications/ Description</u>	<u>Position Number</u>
Chula Vista Adult School	Culinary Arts Multilevel	Adult Education Teacher 12 hours per week Monday - Thursday 6:00 pm – 9:15 pm	<b>CVA-AD18-012</b>
<b>Effective Date 2/5/2018 through 6/4/2018</b>			

**CREDENTIAL:** Valid CTE Hospitality, Tourism and Recreation Credential or eligible for CTE Hospitality, Tourism and Recreation Credential

**REQUIREMENTS:** Applicants must have experience in Adult Education in specific content areas. Additionally, the position requires cultural sensitivity, good classroom management skills, and the ability to motivate students.

You may contact **Wes Braddock** or Maribel Regalado at (619) 796-7000 for further information. If interested in the listed vacancy, please submit the application **form AD-92** directly to **Human Resources (Attn: Credentials Specialist)**. The site also has the AD-92 forms.

**VOIDED POSITIONS:**

MOA-AD18-009 Basic Writing – Beginning, Basic Writing, High School Equivalency