



**SWEETWATER UNION HIGH SCHOOL DISTRICT  
HUMAN RESOURCE SERVICES DIVISION**

1130 Fifth Avenue  
Chula Vista, CA 91911-2896

General Information:  
Phone: (619) 691-5530  
Fax: (619) 420-6836

Dr. Thomas A. Glover  
Assistant Superintendent  
PH: (619) 585-6010  
FAX: (619) 407-4948

Dr. Milena Aubry  
Director of Human Resources  
PH: (619) 691-5504 / 585-6001  
FAX: (619) 407-4948

Thomas J. Winters  
Director of Human Resources  
PH: (619) 691-5535  
FAX: (619) 407-4948

Frank Issa  
Director of Risk Management  
PH: (619) 407-4900  
FAX: (619) 407-4901

Francisco X. Gaona  
Benefits Supervisor  
PH: (619) 585-4420  
FAX: (619) 407-4921

**PLEASE POST**

**2019-20 Notification of  
Pre-Retirement Reduction in Workload Program**

As noted in the SEA and SCGA collective bargaining agreements, Article 28 and Article 33 respectively, *“In accordance with Education Code 44992, a unit member may reduce his/her workload prior to retirement from full-time duties and receive the same credit toward retirement he/she would have received if he/she were employed on a full-time basis.”*

The **Pre-Retirement Reduction in Workload** program is open to current **SEA and SCGA unit members** who meet the following requirements:

- a) Must have attained the age of fifty-five (55) years prior to the effective date of the school year in which participation begins.
- b) Must have been employed as a FULL-TIME certificated employee for at least ten (10) years, of which the last five (5) years were in FULL-TIME employment in the District.
- c) Must have five (5) consecutive, full-time years without a break in service immediately preceding the reduced workload request.

If you are interested in participating in the **Pre-Retirement Reduction in Workload** program for the 2019-20 school year, please contact Ms. Martha Robles or Ms. Blanca Hernandez for program details and participation application.

Completed participation applications are due to Human Resources by May 1, 2019

*“The Sweetwater Union High School District will fulfill the promise of 100% student success”*