

# Sweetwater Union High School District

## HAZARDOUS MATERIALS AND SAFETY TECHNICIAN

### **Purpose Statement**

The job of Hazardous Materials And Safety Technician is done for the purpose/s of identification, containment and removal of hazardous materials; inspecting district facilities and grounds to assure compliance with established safety rules and regulations; addressing immediate operational and/or safety concerns; assisting skilled trades as assigned; ensuring adequate materials are available to complete assignments in a timely manner.

### **Essential Functions**

- Researches and evaluates available hazardous materials treatment and disposal alternatives for the purpose of understanding, evaluating and communicating new and/or amended tools, materials and/or processes used in the identification, classification containment and removal of hazardous materials.
- Inspects facilities and grounds in order to identify and classify hazardous materials for the purpose of ensuring safe and effective district facilities and maintaining compliance with established local, state and federal regulations.
- Operates and maintains the Schools Hazardous Waste Collection, Consolidation, and Accumulation facility.
- Contains and/or removes hazardous materials for the purpose of ensuring a safe district environment and maintaining compliance with established occupational safety rules, regulations and procedures.
- Investigates and resolves complaints related to indoor air quality for the purpose of ensuring a safe district environment and maintaining compliance with established occupational safety rules, regulations and procedures.
- Conducts accident investigations as needed and/or assigned for the purpose of understanding and communicating accident causes and possible preventative measures.
- Monitors District asbestos, respiratory protection and hazardous materials programs for the purpose of ensuring a safe district environment and maintaining compliance with established local, state and federal regulations.
- Removes and/or arranges the removal of hazards (e.g. asbestos, hazardous materials/wastes, biohazardous materials, etc.) for the purpose of ensuring a safe district environment and maintaining compliance with established local, state and federal regulations.
- Provides training to personnel in the safe and proper handling and disposal of hazardous and biohazardous materials as directed.
- Responds to emergency situations as needed and/or assigned for the purpose of resolving immediate safety concerns.
- Prepares documentation (e.g. work orders, etc.) for the purpose of providing written support and/or conveying information.
- Requests equipment and supplies for the purpose of maintaining inventory and ensuring availability of required items.

### **Other Functions**

- Assists the Environmental and Safety Manager with projects (e.g. transporting and/or securing materials, completing specific tasks, etc.) for the purpose of completing projects in a safe, efficient manner.
- Performs other related duties as assigned for the purpose of ensuring an efficient and effective work environment.

**Job Requirements: Minimum Qualifications**

**Skills, Knowledge and Abilities**

SKILLS are required to perform single, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating equipment used in hazardous material detection and removal, power and hand tools, etc.; adhering to safety practices; handling hazardous materials; and planning and managing projects.

KNOWLEDGE is required to perform algebra and/or geometry; read technical information, compose a variety of documents, and/or facilitate group discussions; and solve practical problems. Specific knowledge required to satisfactorily perform the functions of the job includes: principles and practices used in the detection, identification, containment and removal of hazardous materials; materials and tools used in hazardous waste removal; chemistry, botany and biology; and safety practices and procedures.

ABILITY is required to schedule activities and/or meetings; gather and/or collate data; and consider a number of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined but different processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with a variety of data; and utilize a variety of job-related equipment. In working with others, some problem solving may be required to identify issues and select action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is moderate. Specific abilities required to satisfactorily perform the functions of the job include: adapting to changing work priorities; developing effective working relationships; displaying mechanical aptitude; and working under time constraints.

**Responsibility**

Responsibilities include: working under limited supervision using standardized practices and/or methods; leading, guiding, and/or coordinating others; and tracking budget expenditures. Utilization of resources from other work units may be required to perform the job's functions. There is some opportunity to significantly impact the Organization's services.

**Working Environment**

The usual and customary methods of performing the job's functions require the following physical demands: some lifting, carrying, pushing, and/or pulling; some climbing and balancing; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 20% sitting, 45% walking, and 35% standing. The job is performed under some temperature variations and some hazardous conditions.

**Education/Experience**

Any combination equivalent to High School diploma, supplemented by college level course work in biology, chemistry or related field, and two years of experience in identification and removal of hazardous materials and occupational experience relating to safety programs.

**Required Testing**

Pre-employment Proficiency Test

**Certificates/Licenses**

Valid Driver's License  
AHERA accreditation (ability to obtain within 6- months.)  
OSHA Hazardous Waste Operations and Emergency Response (40 HAZWOPER)  
DOT Hazardous Material Training (ability to obtain within 6-months)

**Continuing Educ. /Training**

None Specified

**Clearances**

Criminal Justice Fingerprint/Background Clearance

*Sweetwater Union High School District programs and activities shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or more of such characteristics. SUHSD Board Policy #0410*