

Sweetwater Union High School District

LOCKER ROOM ATTENDANT

Purpose Statement

The job of Locker Room Attendant is done for the purpose/s of under the direction of an assigned supervisor, issuing, storing, maintaining and performing minor repairs to athletic equipment, supplies and uniforms for competitive sports and physical education; assisting in assuring security of locker and shower rooms and related facilities and areas; assisting in preparing fields, courts and facilities for athletic events and activities; and maintaining locker rooms, gymnasiums and other athletic areas in a clean and orderly condition.

Essential Functions

- Issues and collects equipment and athletic uniforms, locks and lockers for the purpose of providing equipment as needed and maintaining inventory and other records as required.
- Assists in preparing fields, courts, gymnasiums and other facilities for athletic events and activities (e.g. setting up equipment; moving and arranging bleachers; assisting in the preparation, lining, burning, marking and dragging of athletic fields as directed, etc.) for the purpose of ensuring that grounds and facilities are available for athletic events.
- Monitors locker room environment for the purpose of maintaining the security of shower and locker room areas.
- Maintains inventory of sports equipment, uniforms and supplies in good repair (e.g. repair, sort, issue, recover, clean and store uniforms and sports equipment; inventory items, etc.) for the purpose of maintaining equipment and supplies in good repair and sanitary condition.
- Maintains records of checked out supplies and equipment for the purpose of monitoring usage of supplies and equipment to assure timely return.
- Cleans locker room, gymnasiums and other athletic areas in a clean and orderly condition for the purpose of maintaining facilities in safe, sanitary and attractive condition.
- Conducts regular and periodic inventories of uniforms, equipment and supplies for the purpose of identifying losses and/or initiating purchase requisitions according to equipment and supply needs.
- Responds to incidents and/or inquiries for the purpose of analyzing issues and taking appropriate action.

Other Functions

- Assists other personnel as may be required for the purpose of supporting them in the completion of their work activities.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, non-technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: handling hazardous materials; operating equipment used in industrial cleaning; and preparing and maintaining accurate records.

KNOWLEDGE is required to perform basic math; understand written procedures, write routine documents, and speak clearly; and understand complex, multi-step written and oral instructions. Specific knowledge required to satisfactorily perform the functions of the job includes: proper cleaning methods, materials, tools and equipment used in custodial and routine maintenance work, including basic methods of cleaning and preserving floors, black boards, carpets, furniture, walls and fixtures; cleaning materials, disinfectants and equipment used in custodial work; safety practices and work methods; and materials, supplies and equipment used in various athletic activities and competitive sports.

ABILITY is required to schedule activities; collate data; and consider a number of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing specific, defined processes; and operate equipment using standardized methods. Ability is also required to work with a wide diversity of individuals; work with similar types of data; and utilize a variety of job-related equipment. In working with others, some problem solving may be required to identify issues and select action plans. Problem solving with data requires following prescribed guidelines; and problem solving with equipment is moderate. Specific abilities required to satisfactorily perform the functions of the job include: utilizing cleaning materials, equipment and methods according to predetermined standards; understanding and following oral and written directions, including Material Safety Data Sheets (MSDS) and procedures to protect against blood borne pathogens; establishing and maintaining effective working relationships with others; meeting schedules and time lines; working with frequent interruptions and changing priorities; and communicating effectively with others.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; providing information and/or advising others; and operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to impact the Organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 10% sitting, 80% walking, and 10% standing. The job is performed under some temperature extremes and some hazardous conditions.

Education/Experience

Any combination equivalent to High School diploma or equivalent and one year of general custodial experience.

Required Testing

Pre-employment Proficiency Test

Certificates

None Specified

Continuing Educ./Training

None Specified

Clearances

Criminal Justice/Fingerprint Clearance

The Sweetwater Union High School District does not discriminate with regard to sex, race, religion, color, national origin, ancestry/ethnicity, marital or parental status, age, physical or mental disability, sexual orientation or any other unlawful consideration. SUHSD Board Policy #2224