

Sweetwater Union High School District

HEAVY EQUIPMENT OPERATOR

Purpose Statement

The job of Heavy Equipment Operator is done for the purpose/s of operating heavy equipment i.e., tractor, bobcat, skip loader, etc.; assisting other trades in performing their functions; and maintaining equipment in safe operating condition.

Essential Functions

- Operates heavy equipment (e.g. tractor, back hoe, skip loader, etc.) for the purpose of providing the necessary assistance to the other trades in the completion of their functions, as well as completion of scheduled and nonscheduled work.
- Hauls a variety of items in commercial vehicles and trailers (e.g. trash, debris, aggregates, heavy items, etc.) for the purpose of removing unwanted items in compliance with state, federal and/or administrative guidelines.
- Assists other trades personnel as may be required for the purpose of supporting them in the completion of their work activities.
- Operates a variety of hand and power tools (e.g. saws, compressors, grinders, mowers, jackhammers, blasters, etc.) for the purpose of ensuring the efficient, safe and effective completion assigned duties.
- Transports various items (e.g. tools, equipment, supplies, vehicles, etc.) for the purpose of ensuring the availability of materials required at job site.
- Prepare ground for work and/or level surfaces for the purpose of ensuring the efficient, safe and effective completion assigned duties, and/or assisting other skilled trades in the completion of their work activities.
- Installs material around structures and facilities (e.g. sand, fill dirt, gravel, etc.) for the purpose of meeting district needs and federal safety guidelines.
- Loads and unloads material and/or heavy equipment for the purpose of ensuring the efficient, safe and effective completion assigned duties, and/or assisting other skilled trades in the completion of their work activities.
- Maintains tools, equipment and vehicles for the purpose of ensuring the availability of equipment in safe operating condition.
- Coordinates with administration, staff and other trades for the purpose of completing projects/work orders efficiently.
- Responds to emergency situations as needed and/or assigned for the purpose of resolving immediate safety concerns.

Other Functions

- Performs other related duties, as assigned, for the purpose of ensuring an efficient and effective work environment.

Job Requirements: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform single, technical tasks with a potential need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating equipment used in grounds construction and maintenance; planning and managing projects; preparing and maintaining accurate records; and adhering to safety practices.

KNOWLEDGE is required to perform basic math, including calculations using fractions, percents, and/or ratios; understand written procedures, write routine documents, and speak clearly; and solve practical problems. Specific knowledge required to satisfactorily perform the functions of the job includes: methods, techniques, materials, tools used in grounds construction and maintenance; and safety practices and procedures.

ABILITY is required to schedule activities and/or meetings; gather, collate, and/or classify data; and consider a number of factors when using equipment. Flexibility is required to work with others in a variety of circumstances; work with data utilizing defined and similar processes; and operate equipment using a variety of standardized methods. Ability is also required to work with a wide diversity of individuals; work with similar types of data; and utilize a variety of job-related equipment. In working with others, problem solving is required to identify issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is moderate to significant. Specific abilities required to satisfactorily perform the functions of the job include: adapting to changing work priorities; communicating with diverse groups; meeting deadlines and schedules; working as part of a team; and working with constant interruptions.

Responsibility

Responsibilities include: working under limited supervision using standardized practices and/or methods; providing information and/or advising others; and operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is some opportunity to impact the Organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: significant lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 40% sitting, 30% walking, and 30% standing. The job is performed under some temperature extremes and some hazardous conditions.

Education/Experience

Any combination equivalent to High School diploma, supplemented by approved apprenticeship program, and three years of responsible experience operating heavy equipment.

Required Testing

Pre-employment Proficiency Test

Certificates

Valid Class A Driver's License With Airbrake Endorsement

Continuing Educ./Training

None Specified

Clearances

Criminal Justice Fingerprint/Background Clearance

The Sweetwater Union High School District does not discriminate with regard to sex, race, religion, color, national origin, ancestry/ethnicity, marital or parental status, age, physical or mental disability, sexual orientation or any other unlawful consideration. SUHSD Board Policy #2224