

# SWEETWATER UNION HIGH SCHOOL DISTRICT

## HUMAN RESOURCE SERVICES DIVISION

1130 Fifth Avenue  
Chula Vista, CA 91911-2896

General Information:  
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• Dr. Maribel Gavin  
• Director of Human Resources  
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• Robert Hughes  
• Director of Human Resources  
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• Karen Hernandez  
• Interim Director of Human Resources  
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• Francisco X. Gaona  
• Benefits Manager  
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**DATE:** February 27, 2023  
**TO:** SEA/CTA/NEA Bargaining Unit Members  
**FROM:** Directors of Human Resources  
**RE:** **POSTING OF THE FOLLOWING EXTRA-SERVICE ASSIGNMENTS:**

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### APPLICATION PROCEDURE:

Qualified certificated employees interested in being considered for the following position should complete personnel from 8029-D (Certificated Application for Posted Position – Extra Service Consultant/Curriculum Work.) The form is available in the principal's office or from the Human Resources Department. **All applications must be submitted to Human Resources via email directly to [hrrsummerschool.notification@sweetwaterschools.org](mailto:hrrsummerschool.notification@sweetwaterschools.org) as soon as possible, but no later than 4:30 p.m. on March 10, 2023.**

**POSITION TITLE:** **100-23** Sweetwater Theater Institute – Teacher on Special Assignment  
Choreographer (CTE)

**SITE:** San Ysidro High – Performing Arts Center

**EFFECTIVE DATES:** April 17 - July 29, 2023

**COMPENSATION:** Established hourly rate for certificated extra duty; not to exceed \$2,500.00

**DESCRIPTION OF SERVICE:** To assist the Summer Theater Institute Director in teaching and rehearsing all dance/movement aspects of the Summer Theater Institute program. To assist in auditions for selecting student participants. To provide student supervision.

**MINIMUM QUALIFICATIONS:** Must hold a valid California Teaching Credential in CTE Arts, Media and Entertainment (AME) credential. Experience teaching dance in musical theater is preferred.



Sweetwater Union High School District  
PERSONNEL SERVICES  
1130 Fifth Avenue, Chula Vista, CA 91911-2896  
Telephone: (619) 691-5530 – Fax (619) 407-4948 – [hrcert.notification@sweetwaterschools.org](mailto:hrcert.notification@sweetwaterschools.org)

**Application For Posted Position  
(Extra-Service Consultant / Curriculum Work)**

TO: Director of Certificated Personnel

I request consideration for the following extra-service assignment which has been posted:

Posting Number:	_____
Position Title:	_____
Site:	_____

I presently hold or will hold a valid credential for the above assignment.

Type of Credential: \_\_\_\_\_

Credential Major(s): \_\_\_\_\_

Credential Minor(s): \_\_\_\_\_

My current classification is as follows (please check appropriate box)

Permanent ☐ Probationary ☐ Temporary ☐ Adult School ☐  
Substitute ☐ Out of District ☐

Number of years of service in the district: \_\_\_\_\_

**NOTE:** Completed application should be submitted to Human Resources via email directly to [hrrsummerschool.notification@sweetwaterschools.org](mailto:hrrsummerschool.notification@sweetwaterschools.org) as soon as possible, but no later than 4:30 p.m. March 10, 2023.

_____ Name	_____ School Site
_____ Signature	_____ Home Address
_____ Social Security Number (Last 4 digits)	_____ City / State / Zip Code
_____ Date	_____ Telephone Number

**IT IS THE RESPONSIBILITY OF THE EMPLOYEE TO ENSURE THIS APPLICATION IS RECEIVED IN PERSONNEL SERVICES PRIOR TO THE POSTING DEADLINE DATE.**