



**SWEETWATER UNION HIGH SCHOOL DISTRICT  
HUMAN RESOURCE SERVICES DIVISION**

1130 Fifth Avenue  
Chula Vista, CA 91911-2896

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**DATE:** February 27, 2023  
**TO:** SEA/CTA/NEA Bargaining Unit Members  
**FROM:** Directors of Human Resources  
**RE:** **POSTING OF THE FOLLOWING EXTRA-SERVICE ASSIGNMENTS:**

**APPLICATION PROCEDURE:**

Qualified certificated employees interested in being considered for the following position should complete personnel from 8029-D (Certificated Application for Posted Position – Extra Service Consultant/Curriculum Work.) The form is available in the principal’s office or from the Human Resources Department. **All applications must be submitted to Human Resources via email directly to [hrrsummerschool.notification@sweetwaterschools.org](mailto:hrrsummerschool.notification@sweetwaterschools.org) as soon as possible, but no later than 4:30 p.m. on March 10, 2023.**

**POSITION TITLE:** **103-23** Sweetwater Theater Institute – CTE Arts, Media, Entertainment (TOSA/CTE-AME) To provide theater production direction.

**SITE:** San Ysidro High – Performing Arts Center

**EFFECTIVE DATES:** April 17 - July 29, 2023

**COMPENSATION:** Established hourly rate for certificated extra duty: not to exceed \$6,200.00

**DESCRIPTION OF SERVICE:** To direct and plan all facets of the Sweetwater Theatre Institute program. To coordinate with school site theater staff, select student participants and act as liaison with Visual and Performing Arts Department. To provide student supervision.

**MINIMUM QUALIFICATIONS:** Must hold a valid California Teaching Credential in CTE Arts, Media and Entertainment (AME) or be eligible for CTE-AME Credential. Experience teaching and directing musical theater required.



Sweetwater Union High School District  
**PERSONNEL SERVICES**  
 1130 Fifth Avenue, Chula Vista, CA 91911-2896  
 Telephone: (619) 691-5530 – Fax (619) 407-4948 – [hrcert.notification@sweetwaterschools.org](mailto:hrcert.notification@sweetwaterschools.org)

**Application For Posted Position  
 (Extra-Service Consultant / Curriculum Work)**

TO: Director of Certificated Personnel

I request consideration for the following extra-service assignment which has been posted:

Posting Number:	_____
Position Title:	_____
Site:	_____

I presently hold or will hold a valid credential for the above assignment.

Type of Credential: \_\_\_\_\_

Credential Major(s): \_\_\_\_\_

Credential Minor(s): \_\_\_\_\_

My current classification is as follows (please check appropriate box)

Permanent  Probationary  Temporary  Adult School   
 Substitute  Out of District

Number of years of service in the district: \_\_\_\_\_

All applications must be submitted to Human Resources via email directly to [hrsummerschool.notification@sweetwaterschools.org](mailto:hrsummerschool.notification@sweetwaterschools.org) as soon as possible, but no later than 4:30 p.m. on March 10, 2023.

_____ Name	_____ School Site
_____ Signature	_____ Home Address
_____ Social Security Number (Last 4 digits)	_____ City / State / Zip Code
_____ Date	_____ Telephone Number

**IT IS THE RESPONSIBILITY OF THE EMPLOYEE TO ENSURE THIS APPLICATION IS RECEIVED IN PERSONNEL SERVICES PRIOR TO THE POSTING DEADLINE DATE.**