

SWEETWATER UNION HIGH SCHOOL DISTRICT

HUMAN RESOURCE SERVICES DIVISION

1130 Fifth Avenue
Chula Vista, CA 91911-2896

General Information:
Phone: (619) 691-5530
Fax: (619) 420-6836

Anna Pedroza Assistant Superintendent PH: (619) 585-6010 FAX: (619) 407-4948	•	Dr. Maribel Gavin Director of Human Resources PH: (619) 691-5504 / 585-6001 FAX: (619) 407-4948	•	Robert Hughes Director of Human Resources PH: (619) 691-5535 FAX: (619) 407-4948	•	Karen Hernandez Interim Director of Human Resources PH: (619) 691-5504 / 585-6001 FAX: (619) 407-4948	•	Francisco X. Gaona Benefits Manager PH: (619) 585-4420 FAX: (619) 407-4921
---	---	--	---	---	---	--	---	---

DATE: February 27, 2023

TO: SEA/CTA/NEA Bargaining Unit Members

FROM: Directors of Human Resources

RE: **POSTING OF THE FOLLOWING EXTRA-SERVICE ASSIGNMENTS:**

APPLICATION PROCEDURE:

Qualified certificated employees interested in being considered for the following position should complete personnel from 8029-D (Certificated Application for Posted Position – Extra Service Consultant/Curriculum Work.) The form is available in the principal's office or from the Human Resources Department. **All applications must be submitted to Human Resources via email directly to hrsummerschool.notification@sweetwaterschools.org as soon as possible, but no later than 4:30 p.m. on March 10, 2023.**

POSITION TITLE: **104-23** Sweetwater Theater Institute – Teacher on Special Assignment
To provide theater production direction.

SITE: San Ysidro High – Performing Arts Center

EFFECTIVE DATES: April 17 - July 29, 2023

COMPENSATION: Established hourly rate for certificated extra duty: not to exceed \$6,200.00

DESCRIPTION OF SERVICE: To direct and plan all facets of the Sweetwater Theatre Institute program. To coordinate with school site theater staff, select student participants and act as liaison with Visual and Performing Arts Department. To provide student supervision.

MINIMUM QUALIFICATIONS: Must hold a valid California Teaching Credential in English or Theater. Experience teaching and directing musical theater required.



Sweetwater Union High School District
PERSONNEL SERVICES
1130 Fifth Avenue, Chula Vista, CA 91911-2896
Telephone: (619) 691-5530 – Fax (619) 407-4948 – hrcert.notification@sweetwaterschools.org

**Application For Posted Position
(Extra-Service Consultant / Curriculum Work)**

TO: Director of Certificated Personnel

I request consideration for the following extra-service assignment which has been posted:

Posting Number:	_____
Position Title:	_____
Site:	_____

I presently hold or will hold a valid credential for the above assignment.

Type of Credential: _____

Credential Major(s): _____

Credential Minor(s): _____

My current classification is as follows (please check appropriate box)

Permanent ☐ Probationary ☐ Temporary ☐ Adult School ☐
Substitute ☐ Out of District ☐

Number of years of service in the district: _____

NOTE: Completed application should be submitted to Human Resources via email directly to hrrsummerschool.notification@sweetwaterschools.org as soon as possible, but no later than 4:30 p.m. on March 10, 2023.

_____ Name	_____ School Site
_____ Signature	_____ Home Address
_____ Social Security Number (Last 4 digits)	_____ City / State / Zip Code
_____ Date	_____ Telephone Number

IT IS THE RESPONSIBILITY OF THE EMPLOYEE TO ENSURE THIS APPLICATION IS RECEIVED IN PERSONNEL SERVICES PRIOR TO THE POSTING DEADLINE DATE.