

# SWEETWATER UNION HIGH SCHOOL DISTRICT

## HUMAN RESOURCE SERVICES DIVISION

1130 Fifth Avenue  
Chula Vista, CA 91911-2896

General Information:  
Phone: (619) 691-5530  
Fax: (619) 420-6836

Anna Pedroza  
Assistant Superintendent  
PH: (619) 585-6010  
FAX: (619) 407-4948

Dr. Maribel Gavin  
Director of Human Resources  
PH: (619) 691-5504 / 585-6001  
FAX: (619) 407-4948

Robert Hughes  
Director of Human Resources  
PH: (619) 691-5535  
FAX: (619) 407-4948

Karen Hernandez  
Interim Director of Human Resources  
PH: (619) 691-5504 / 585-6001  
FAX: (619) 407-4948

Francisco X. Gaona  
Benefits Manager  
PH: (619) 585-4420  
FAX: (619) 407-4921

**DATE:** February 27, 2023  
**TO:** SEA/CTA/NEA Bargaining Unit Members  
**FROM:** Directors of Human Resources  
**RE:** **POSTING OF THE FOLLOWING EXTRA-SERVICE ASSIGNMENTS:**

---

### APPLICATION PROCEDURE:

Qualified certificated employees interested in being considered for the following position should complete personnel from 8029-D (Certificated Application for Posted Position – Extra Service Consultant/Curriculum Work.) The form is available in the principal's office or from the Human Resources Department. **All applications must be submitted to Human Resources via email directly to [hsummerschool.notification@sweetwaterschools.org](mailto:hsummerschool.notification@sweetwaterschools.org) as soon as possible, but no later than 4:30 p.m. on March 10, 2023.**

**POSITION TITLE:** 107-23 Sweetwater Theater Institute – Teacher on Special Assignment  
Vocal Music

**SITE:** San Ysidro High – Performing Arts Center

**EFFECTIVE DATES:** April 17 - July 29, 2023

**COMPENSATION:** Established hourly rate for certificated extra duty; not to exceed \$2,500.00

**DESCRIPTION OF SERVICE:** To assist the Summer Theater Institute Director in teaching and rehearsing all vocal music aspects of the Summer Theater Institute program. To provide piano accompaniment during vocal music rehearsals and assist in selection of student participants. To provide student supervision.

**MINIMUM QUALIFICATIONS:** Must hold a valid California Teaching Credential in Music. Priority will be given to teachers with experience teaching choral music and who have musical theater experience.



Sweetwater Union High School District  
PERSONNEL SERVICES  
1130 Fifth Avenue, Chula Vista, CA 91911-2896  
Telephone: (619) 691-5530 – Fax (619) 407-4948 – [hrcert.notification@sweetwaterschools.org](mailto:hrcert.notification@sweetwaterschools.org)

**Application For Posted Position**  
**(Extra-Service Consultant / Curriculum Work)**

TO: Director of Certificated Personnel

I request consideration for the following extra-service assignment which has been posted:

Posting Number:	_____
Position Title:	_____
Site:	_____

I presently hold or will hold a valid credential for the above assignment.

Type of Credential: \_\_\_\_\_

Credential Major(s): \_\_\_\_\_

Credential Minor(s): \_\_\_\_\_

My current classification is as follows (please check appropriate box)

Permanent ☐ Probationary ☐ Temporary ☐ Adult School ☐  
Substitute ☐ Out of District ☐

Number of years of service in the district: \_\_\_\_\_

**NOTE: Completed application should be submitted to Human Resources via email directly to [hsummerschool.notification@sweetwaterschools.org](mailto:hsummerschool.notification@sweetwaterschools.org) as soon as possible, but no later than 4:30 p.m. on March 10, 2023.**

_____ Name	_____ School Site
_____ Signature	_____ Home Address
_____ Social Security Number (Last 4 digits)	_____ City / State / Zip Code
_____ Date	_____ Telephone Number

**IT IS THE RESPONSIBILITY OF THE EMPLOYEE TO ENSURE THIS APPLICATION IS RECEIVED IN PERSONNEL SERVICES PRIOR TO THE POSTING DEADLINE DATE.**