

**SWEETWATER UNION HIGH SCHOOL DISTRICT  
HUMAN RESOURCE SERVICES DIVISION**

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**PLEASE POST OR CIRCULATE**

**DATE:** July 30, 2025

**TO:** All S.E.A Bargaining Unit Members

**FROM:** Karen T. Hernandez, Director, Human Resources

**RE:** POSITION TITLE: Certificated Staff Before/After School Program (ASES / ASSETS)

**Revised Application**

**APPLICATION PROCEDURE:**

Qualified certificated employees interested in being considered for the following extra service assignment should complete and submit an application to the Human Resource Services Division, email: [hrcertapplications@sweetwaterschools.org](mailto:hrcertapplications@sweetwaterschools.org) no later than **4:30 p.m. on Tuesday, August 05, 2025**. The form is available on the district's Certificated Employment webpage or from Human Resources.

**POSTING NUMBER:** 105-25

**POSITION TITLE:** Certificated Staff Before/After School Program (ASES / ASSETS)

**SITE(S):** Middle School Sites: CPM, CVM, GJH, HTM, MVA, MOM, NCM, SOM  
High School Sites: CPH, CVH, HTH, MOH, MVH, PAH, SYH, SOH, SUH

**SERVICE**

**DESCRIPTION:** ASES: Recreational activities\*; Academic support; Enrichment programs;  
Staff development training; General supervision

ASSETS: Support, reinforce, and compliment regular academic programs

Academic assistance; Tutoring; Sports; Student leadership; Student support groups; Enrichment activities\*

*\*Some events may require work that includes over-night, weekends, and holidays*

**SCHEDULE:** July 2025 – June 30, 2026

**Contingent on maintaining sufficient enrollment.**

**COMPENSATION:** After School Recreational Activities: \$29.57 per hour  
After School Academic: \$52.94 per hour

# **S.C.G.A. S.E.A APPLICATION FOR EXTRA SERVICE ASSIGNMENT**

**Please accept my application for an extra service assignment for:**

**Eligibility Pool for the Before/After School Program**

If I am selected for an extra service assignment for a position with the Before/After School Program, (ASES/ASSETS) **I will be available for the duration of the assignment without interruption. All positions contingent upon maintaining student enrollment.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Classification/Job Title

\_\_\_\_\_  
Last 4 digits of SS#

\_\_\_\_\_  
Contact Phone #

\_\_\_\_\_  
Current Site/Department

**Please indicate your location(s) of preference:**

- |                              |                              |                              |                              |                              |
|------------------------------|------------------------------|------------------------------|------------------------------|------------------------------|
| <input type="checkbox"/> CPM | <input type="checkbox"/> MVA | <input type="checkbox"/> CPH | <input type="checkbox"/> MVH | <input type="checkbox"/> SUH |
| <input type="checkbox"/> CVM | <input type="checkbox"/> MOM | <input type="checkbox"/> CVH | <input type="checkbox"/> PAH |                              |
| <input type="checkbox"/> GJH | <input type="checkbox"/> NCM | <input type="checkbox"/> HTH | <input type="checkbox"/> SYH |                              |
| <input type="checkbox"/> HTM | <input type="checkbox"/> SOM | <input type="checkbox"/> MOH | <input type="checkbox"/> SOH |                              |

ASES/ Middle Schools	Before School Program Monday - Friday	After School Program Monday - Friday	ASSETS/ High Schools	Before School Program Monday - Friday	After School Program Monday - Friday
CPM	6:45am - 8:15pm	3:15pm - 6:15pm (M-TH) 1:05PM - 6:15PM (Friday)	CPH	7:20am - 8:20am	3:45pm - 6:00pm
CVM	6:45am - 8:10am	3:10pm - 6:15pm (M-TH) 1:25pm - 6:15pm (Friday)	CVH	7:15am - 8:15am	3:30pm - 5:30pm
GJH	6:30am - 8:00am	3:15pm - 6:15pm (M-TH) 2:00pm - 6:15pm (Friday)	HTH	7:30am - 8:30am	3:36pm - 6:00pm
HTM	6:30am - 8:05am	3:07pm - 6:07pm (M-TH) 1:45pm - 6:05pm (Friday)	MVH	7:00am - 8:25am	3:35pm - 6:00pm
MVA	6:40am - 8:15am	3:15pm - 6:00pm (M-TH) 1:15pm - 6:00pm (Friday)	MOH	7:25am - 8:30am	2:50pm - 7:00pm (M-TH) 2:50pm - 6:00pm (Friday) 1:00pm - 3:00pm (Early Release Days)
MOM	6:40am - 8:10am	3:10pm - 6:10pm (M-TH) 1:05pm - 6:10pm (Friday)	PAH	7:30am - 8:30am & 11:00am - 11:45am	1:10pm - 4:40pm 4:40pm-6:00 pm
NCM	6:40am - 8:10am	3:10pm - 6:30pm (M-TH) 1:10pm - 6:30pm (Friday)	SYH	7:00am - 8:25am	2:35pm - 5:30pm
SOM	6:30am - 8:00am	3:00pm - 6:00pm (M-TH) 1:00pm - 6:00pm (Friday)	SOH	7:00am - 8:30am	2:30pm - 5:00pm
			SUH	7:00am - 8:20am	3:38pm - 6:00pm (Early Release Days) 2:40pm - 5:00pm

**Please return completed application to the Human Resource Services Division**

**No later than 4:30pm on Tuesday, August 05, 2025.**